

# Cash ISA Transfer Authority Form

Please fill in this form if you want to transfer your Cash ISA to Monmouthshire Building Society from another provider.

## 1 Information about you (to be completed by the ISA investor)

Title:	Forenames (in full):	Surname:
Address:		Postcode:
Email Address:	Customer Number:	
Monmouthshire Building Society Account Number to receive transfer:		

## 2 Information about the ISA that you want to transfer (to be completed by the ISA investor)

Name of existing ISA Provider:	
Sort Code:	Account Number:
Roll Number (if applicable):	
<b>Please Note</b> - The terms and conditions of some ISA products do not allow only part of an ISA to be transferred. Your existing provider may need you to give them specific information before the transfer can go ahead. Please check with your existing ISA provider if you are not sure about this.	
1 - Do you want to transfer all or part of this Cash ISA?	ALL <input type="checkbox"/> PART <input type="checkbox"/>
2 - Have you subscribed to this cash ISA in the current tax year?	YES <input type="checkbox"/> NO <input type="checkbox"/>
3 - If you answered yes to question 2 and are transferring part of your ISA, do you want to include the subscription from the current tax year?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Please note that the amount in your account representing current tax year subscriptions can only be transferred in whole and not in part.</b>	
4 - If you are asking to transfer part of your ISA, please say how much of your Cash ISA you want to transfer £	<input type="text"/>
Or, if you only want to transfer your subscriptions from the current tax year, tick here <input type="checkbox"/>	

## 3 Transfer authority (to be completed by the ISA investor)

I authorise my existing ISA Provider (as specified overleaf) to transfer the ISA (account number above) to Monmouthshire Building Society. I authorise my existing ISA Provider to provide Monmouthshire Building Society with any information about the Cash ISA and to accept any instructions from them relating to the Cash ISA being transferred.

Where I must give notice to close or transfer part of the existing Cash ISA, or the existing Cash ISA contains a fixed-term deposit that has not reached its maturity date, I instruct my existing ISA Provider to either (please tick as appropriate):

1 - wait for the full notice period to end or wait until the maturity date (whichever is relevant) before going ahead with this transfer;

OR

2 - depending on the terms and conditions, carry out the transfer as soon as possible - I will accept any consequential loss of interest or charges which may be applied.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### 4 Customer Declaration: Please Read, Complete and Sign

**I DECLARE THAT:**

- All subscriptions made, and to be made, belong to me.
- I am 16 years of age or over.
- I have not subscribed, and will not subscribe, more than the overall subscription limit in total to a Cash ISA, a Stocks and Shares ISA, an Innovative ISA and a Lifetime ISA in the same tax year.
- I have not subscribed, and will not subscribe, more than the Cash ISA subscription limit to a Cash ISA.
- I have not subscribed, and will not subscribe, to another Cash ISA in the same tax year that I subscribe to this Cash ISA, and;
- I am resident and ordinarily resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Monmouthshire Building Society if I cease to be so resident and ordinarily resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

**I AUTHORISE MONMOUTHSHIRE BUILDING SOCIETY:**

- to hold my cash subscription, ISA investments, interest, dividends and other rights or proceeds in respect of those investments and any other cash;
- to make on my behalf any claims to relief from tax in respect of ISA investments.
- on my request to transfer or pay to me, as the case may be, ISA investments, interest, dividends rights or other proceeds in respect of such investments or any cash.
- I consent to you holding and processing my personal data for the purposes explained in the Terms and Conditions which I have received.
- I agree to the ISA account Terms and Conditions and 'General Terms and Conditions for Savings Accounts' and to be bound by the Rules of the Society.

**I declare that this application form has been completed to the best of my knowledge and belief.**

Signature

Date

#### Use of your Personal Information

- We need to collect information about you in order to open and administer your savings account. The legal basis on which we process your data will be either that the processing is necessary for us to provide you with the financial product you are seeking; necessary to comply with our legal obligations; in our legitimate business interests in relation to such purposes or with your consent.
- If you make a joint application with your spouse, partner, family member or another party, we will also need to collect personal information about that person. If you make a joint application on behalf of the joint applicant, you agree to show them our Summary Privacy Notice and that you have all necessary consents to enable you to provide us with their information.
- The information we collect is used to verify your identity, administer your accounts, provide you with our services and to communicate with you about other products or services of ours that we think may be of interest to you.
- When using your information we may also share information with anyone you appoint to administer or operate your account; regulatory and government bodies; auditors; any individuals/organisations that we use to provide services to us; and any other person or organisation if the law, public duty or our legitimate interests require us to do so.
- We undertake checks about you with Fraud Prevention Agencies (FPAs) for the purposes of preventing fraud and money laundering, and to verify your identity. If false or inaccurate information and fraud is suspected then we will record this and share the information with FPAs.
- In making your application you acknowledge that you have received and read the summary of our full Privacy Notice contained in our 'Important Information About Your Personal Data' leaflet. Our full Privacy Notices are available from all our offices and on our website at [www.monbs.com/privacy](http://www.monbs.com/privacy).

## Transfer Acceptance (to be completed by Monmouthshire Building Society)

We are willing to accept this ISA transfer in line with the customer's instructions above, as long as the following conditions are met.

- The transfer proceeds are made up of cash deposits only.
- We must receive the transfer proceeds no later than
- Where the customer has shown above that they want to transfer subscriptions from the current tax year, these must not be more than £

For the purposes of the transfer of the ISA wrapper under the ISA regulation, the date shown below will be the transfer date.

Date

Signed

Name and Position

For and on behalf of:  
Monmouthshire Building Society,  
John Frost Square,  
Newport,  
NP20 1PX

Direct Line

E-mail